**EMERGENCY RESPONSE GUIDE**

**FIRE**
- Evacuate Building
  - Give directions to meet at designated evacuation location
  - Pull fire alarm, if possible
  - Call 911
  - Close doors
  - Use fire extinguisher, if possible
  - Remain low if encountering smoke
  - Use stairs, not elevators

**SEVERE WEATHER**
- Move to a Safe Location
  - Give directions to meet at designated shelter area
  - Close doors
  - Look for severe weather shelter area signs in your building
  - Go to shelter area/interior hallway or restroom and stay away from windows
  - Remain in shelter until it's safe

**URGENT SITUATION**
- Contact Emergency Services
  - Call 911
  - State who, what, where, when, why and how the situation occurred
    - Medical emergency
    - Suspicious package
    - Suspicious activity
    - Suspicious person
    - Bomb threat
  - If bomb threat, turn off all electronics
  - If medical situation, locate nearest Automated External Defibrillator (AED) and follow instructions

**AVOID | DENY | DEFEND**
- Avoid
  - Pay attention to your surroundings
  - Have an exit plan
  - Quickly move away from the threat
  - Put distance and barriers between you and the threat
  - Warn others of the danger
- Deny
  - Keep distance between you and the threat
  - Create barriers to prevent or slow down the threat
  - Turn off the lights
  - Hide quietly and silence your phone
- Defend
  - Be prepared to defend yourself
  - Be aggressive and committed to your actions

**EMERGENCY CONTACT INFORMATION**
info.iastate.edu/emergency

<table>
<thead>
<tr>
<th>EMERGENCY</th>
<th>ISU POLICE</th>
<th>AMES POLICE</th>
<th>ENVIRONMENTAL HEALTH AND SAFETY</th>
<th>MARY GREELEY MEDICAL CENTER</th>
<th>IOWA POISON CONTROL CENTER</th>
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<tr>
<td>911</td>
<td>515-294-4428</td>
<td>515-239-5133</td>
<td>515-294-5359</td>
<td>515-239-2011</td>
<td>800-222-1222</td>
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www.ehs.iastate.edu/prep

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When law enforcement arrives, show your hands and follow commands