



Pre Operation Checklist

Toolbox Talks are intended to facilitate health and safety discussions. Find more Toolbox Talks on the [Occupational Safety web page](#).

General Information

What is a pre operation checklist and why is it important? A pre operation checklist does not end when the machine is started.



Prior to startup

- Have you been properly trained on this piece of equipment?
- Have you checked the fluid levels (engine oil, hydraulic oil, coolant) and tires (use a daily checklist if available)?
- Are there fluids or puddles under the equipment?
- Are any safety shields damaged or missing?
- Are warning signs (including slow moving vehicle triangle) in place?
- Is there any damage to the equipment?
- When was the last time the equipment was serviced?
 - Does preventative maintenance need to be done?

After startup

- Are there any warning lights?
- Are the gauges within normal operating ranges?
- Are there any new leaks or unusual sounds coming from the equipment?
- Are safety lights/alarms working properly?
- Are the brakes and steering working properly?

What is the point?

- A pre operation checklist ensures equipment is safe.
- Can prevent costly repairs.
- Ensures equipment is maintained and serviced regularly.

Discussion Date:

Supervisor:

Participants:
