**General Information**

Creating a safe work environment reduces the number and severity of incidents. Unfortunately, incidents still occur in every workplace. How can we learn from past incidents?

**What incidents have occurred in your workplace?**

- It is important to avoid using names when discussing past incidents. Focus on the activities or actions that could have prevented/reduced the incident.
- What would you have done if the incident happened to you?
- Are similar-type injuries being repeated in the workplace?
- What corrective actions have been made?
- How many incidents have occurred in the last year? 5 years?

**Have there been near misses in your workplace?**

- A near miss is when no injuries/damage occurred, but there was “close call” where someone was at risk.
- Have you ever been asked to do something that made you feel unsafe?

**What is your role in incident prevention?**

- Report any injuries or near misses to your supervisor immediately.
- Report unsafe behavior to your supervisor.
- Do not do anything to put yourself or others in danger.
- Keep safety a top priority in everything you do.
- Avoid working distracted.
- Take responsibility for your own safety.