Evacuation Guidelines

- In case of fire or other emergency requiring evacuation, activate the nearest fire alarm pull station.
- Exit in a calm and orderly fashion. Once you have evacuated to a safe location, immediately call 911.
- Assist injured personnel, if time permits, and make sure all doors are closed and hazardous work operations are shut down as you exit the building.
- Help any physically impaired individuals in need of assistance.

Meeting Place: In the event of evacuation, please proceed to the grassy area in front of the Armory.

Safety Guidelines

- Familiarize yourself with the location of exits, alarm pull stations, and fire extinguishers.
- Attempt to control a fire yourself with a fire extinguisher only when the fire is small and you have been trained.
- Keep fire doors closed to prevent the spread of smoke and fire.
- In case of fire, those exiting into the courtyard should exit the courtyard at the north end.

Severe Weather

- In the event of severe weather, proceed to room 0110A, 0112, 0119, 0125D or an interior hallway on the ground floor. Keep away from exterior doors and windows.