### Safety Guidelines

**Severe Weather**
- Enter the designated area on this floor. Keep away from exterior doors and windows.

**Smoke and Fire**
- Keep the doors closed to prevent the spread of fire.
- Have been trained on fire extinguisher use.
- Extinguisher only when fire is small and you are familiar with the location of extinguishers.
- Familiarize yourself with the location of exits.

**Evacuation Guidelines**
- Hall: The open space on the west side of the building.
- Meeting Place: In case of fire or other emergency
- Assisted evacuation: Activates the nearest fire alarm pull station.
- Exit: In a calm and orderly fashion. Once you have evacuated, activate the nearest fire alarm pull station.
- Help any physically impaired individuals in need of assistance.
- Operations are shut down as you exit the building.
- Assist injured personnel if time permits.

### Carver Hall - Ground Floor

**Key**
- AED / Defibrillator on 1st Floor
- Fire Alarm Pull
- Fire Extinguisher

**Emergency Map**
- Exit Directions

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