

## 2021 Lab Safety Partnership Annual Forum

11/18/21 12:10-1:00 PM

- The Lab Safety Partnership is a bridge between EH&S and research departments. Information should flow both directions. Let us know when labs change hands and/or researchers leave the department.
- **Talked about PPE assessments** – each room, person, or task should have a PPE assessment. It is a hazard assessment to determine which PPE should be worn. If you use [EH&S SOP template](#), you will be in full compliance.
- Paul Kremer asked about the implications of shared spaces – each situation is unique, so the hazard assessment should cover those situations and determine if everyone in the room needs to wear the same PPE, or if it can be altered depending on the task and the size of the room. Paul Richmond said that currently, EH&S is in the process of updating the PPE assessment groups can modify the PPE assessment as it fits. Checking with the PIs regarding the minimum PPE is always a good option. Whatever is decided regarding PPE, **the most important thing is documenting the reasoning behind this choice (i.e. conducting hazard assessment) and training affected lab personnel.**
- Michelle Grawe has a hazard assessment SharePoint site that she is willing to share with the group.
- There is a need for departments/college HR to try to tie last paycheck to the checkout process. Many researchers leave behind labs that are completely full and extremely hazardous for an outside staff person to attempt to clean up. Paul Richmond will ask HR about the possibility of withholding final paychecks for PI's who don't clean their labs appropriately when leaving the University.
- Is there any way to tie safety into tenure and yearly performance reviews?
- Dani Clark asked whether supervisors would be notified if students won't maintain their EH&S training. Supervisors won't be automatically notified, however, each group/PI can keep track of required safety training by utilizing the [MTN](#) and Canvas – it will show each required course and a checkmark to indicate that it is completed and un-expired.
- Trainings in Learn@ISU will eventually move to Workday (for employees) and Canvas (for students). This brought up the question: Will Workday include some type of notification system for completed trainings? It was agreed upon that there is a huge need for this as many groups rely on this function for documentation of trainings, which is a regulatory requirement. **Paul R. requested them to send their concerns to Nikki Brandon, who will compile all their concerns into one report so EH&S can show the Workday folks that this capability is a necessity.**