Suppliers of UN Performance-Oriented Packaging

Central Stores
192 General Services Building
Iowa State University
Phone: (515) 294-0408
Fax: (515) 294-6394
http://www.public.iastate.edu/~centrals/

Fisher Scientific
Phone: (800) 766-7000
Fax: (800) 926-1166
http://www.fishersci.com

Labelmaster
5724 N. Pulaski Road
Chicago, IL  60646-6797
Phone: (800) 621-5808
Fax: (800) 723-4327
http://www.labelmaster.com

Saf-T-Pak
Phone: (800) 814-7484
Fax: (888) 814-7484
http://www.saftpak.com
Specializes in packaging for shipment of infectious substances.


Commercial Carriers of Hazardous Materials

Accessible through Postal & Parcel
Federal Express
U.S. Postal Services (for biologicals)

Hazmat Shipping Service:
Available Monday, Wednesday and Thursday

Shipping Assistance
For assistance with classification, package selection
and documentation for all types of hazardous
materials shipping, please contact:
an EH&S Hazmat Shipping Specialist
(515) 294-5359

For assistance with permit requirements
for biological materials, please contact:
an EH&S Permit Specialist
(515) 294-5359

For assistance with shipments
of radioactive materials, please contact:
Radiation Safety
(515) 294-5359

Email correspondence: hazship@iastate.edu

For assistance with commercial carrier
(FedEx, USPS) services and costs:
Postal and Parcel Service
(515) 294-7790

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IowaStateUEHS  @IowaStateUEHS  IowaStateEHS
What are hazardous materials in shipping?
Hazardous materials are substances or materials capable of posing an unreasonable risk to health, safety and property when transported in commerce. This includes:
- laboratory chemicals
- radioactive materials
- compressed gases
- biological agents
- diagnostic specimens
- refrigerants
- equipment
- instruments that contain hazardous materials

The U.S. Department of Transportation (USDOT) regulates the commercial transport of hazardous materials.

How do I know if my shipment is covered by the regulations?
Materials that are shipped to a lab for testing or analysis, sent to a colleague for collaborative research, shipped to another research facility, returned to the manufacturer, or sent to a field research site must follow all applicable shipping requirements. To comply, regulated materials are classified according to their hazards, properly packaged, labeled, documented, and handled by trained employees. Check with EH&S (515 294-5359) before shipping any chemical, biological or radiological material.

Procedures for Preparing Hazardous Materials for Shipment

Following these procedures will help to ensure that your package will arrive at its destination on time and intact. More importantly, it will ensure that everyone involved in the transport of the material will know what it is and how to safely handle it.

1) Obtain required training. Hazardous Materials Shipping Awareness is available online on the EH&S website.

2) For International Shipments of Hazardous Materials contact the Office for Responsible Research at (515) 294-1516 for Export Controls assessment.

3) Collect hazard information on the material to be shipped. This information must include physical data, toxicological data and other pertinent information (flammability, reactivity, etc.). Use the Hazardous Material Information Form to compile the needed information. For chemicals, a safety data sheet must be included with the shipment.

4) Call (515 294-5359) or email (hazship@iastate.edu) hazard information to EH&S. Based on this information, EH&S will classify the material and generate the necessary paperwork.

5) Ensure that the off-campus recipient has any necessary permits or authorizations to receive the material.

6) Obtain approved packaging based on EH&S recommendations. Suppliers of UN Performance-Oriented Packaging are listed on the back of this brochure. (Allow adequate time for delivery.)

7) Package the material according to package instructions and EH&S. Ensure that a mailing label with the name and address of the sender and the recipient is attached to the package. Do not seal the package because EH&S must inspect and approve all packages prior to shipment. You may be asked to take the package to EH&S for inspection. Once approved, appropriate markings and labels will be placed on the outside of the package by EH&S.

8) Deliver package(s) to Postal and Parcel Services when instructed by EH&S. Postal and Parcel is located in room 184, General Services Building, Wallace Road.

9) Retain copies of paperwork for the duration of the shipment.