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Create a New Account

To create a new account, you will need an authorization code. Please email ehstrainer@iastate.edu to request an authorization code.

Once you have your authorization code go to the Environmental Health and Safety Department website at www.ehs.iastate.edu.

1. Select the training icon from Most Popular Links OR Training from the menu.
2. Select **Non ISU Login**.

3. Select **Create new account**.
4. Fill in the information, answer the math question and click the “Create new account” button. You will be directed back to the Environmental Health and Safety website.

5. A welcome message with further instructions will be sent to your email account. The email will be sent from ehsinfo@iastate.edu. The subject line will read Account details for [your email] at Environmental Health and Safety. Follow the instructions outlined in the body of the email.
6. Selecting the link in the email will take you to this screen. Select **Log In** to continue.

7. Fill in your **Password** and **Confirm Password**. Edit **User Information** if needed. Select **Save**.
8. Now that you have created your account and password select Training from the menu on the left to continue to log into the EH&S Learning Center.

9. Select the Non ISU Login button.
Log In the EH&S Learning Center

Once you have an existing account within the EH&S Learning Center, you may log in using these steps.

1. Select the training icon from **Most Popular Links** OR **Training** from the menu.
2. Select the Non-ISU Login button.

3. Enter your email address and password. Select **Log In**.
4. Select **Go to the Learning Center**.
Request a New Password

We do not keep record of your password. If you forget your password you will need to request a new password. To do this you will need to go to the EH&S Learning Center Training Page and Select Non-ISU Log In as if you were logging into the EH&S Learning Center.

1. Select Request New Password, enter your email address and click on E-mail new password. Instructions will be sent to your email account.
2. The email will be sent from ehsinfo@iastate.edu. The subject line will be Replacement login information for {your email} at Environmental Health and Safety. Click on the link in the email to change your password. You will be directed back to the Reset Password screen.

3. Select Log In.
4. Enter your new password and confirm password. At this same time you may edit your information if needed. Click on Save.

5. Select Training from the Menu.
6. Select Non-ISU Login to enter the EH&S Learning Center.